



TREES AND TRAILS ADVISORY PANEL MINUTES

On Tuesday, August 19, 2025 at 1:00 PM
Town Hall, 30 King Street East, Gananoque and Online via Webex

PANEL MEMBERS PRESENT		STAFF PRESENT
Chair:	Councillor David Osmond	Robert Kennedy, Superintendent of Parks and Facilities
Members:	Doug Bickerton	Charles Fromentin, Public Works Technologist
	Gerry Brown	Lynsey Zufelt, Recording Secretary
	Terry Childs	
	David Frid	
	Kate McLean	
	Calder Schweitzer	
	Alan Smith	
	Alison Timusk	
Guest:	Christine Grossutti, FABN	

1.	Call Meeting to Order
	Chair David Osmond called the meeting to order at 1:01 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof
	<ul style="list-style-type: none"> Member Schweitzer declared a Conflict of Interest with matters pertaining to the Judith McLean Forest, as he is the Executive Director for the Thousand Islands Land Trust, which is the organization hired by Frontenac Arch Biosphere Network to complete the development of a Property Management Plan for the lands.
3.	Adoption of Minutes
	<p>Motion-TTAP-2025-13 – Adoption of Minutes – July 16, 2025 Moved By: Terry Childs Seconded By: Gerry Brown BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL HEREBY ADOPTS THE REGULAR TREES AND TRAILS ADVISORY PANEL MINUTES OF JULY 16, 2025.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

4.	Public Question / Comment – None
5.	Disclosure of Additional Items – Alison Timusk – Tree trimming contact
6.	Delegations – None
7.	Presentations by Staff (Others)
	1. Staff Introduction – Charles Fromentin, Public Works Technologist
8.	Correspondence
	1. Ontario Trails Council (OTC) Newsletter – 08 August 2025
9.	Unfinished Business
	1. Murray/Bickerton Gananoque Trails – Trailhead Sign
	<ul style="list-style-type: none"> • Staff provided an update on the installation plans for the new Trailhead sign
	2. Tree By-law Update – Heritage Tree Map
	<ul style="list-style-type: none"> • To be discussed at the next meeting
** Member Frid joined the meeting at 1:20 PM	
10.	New Business/Reports – None
11.	McLean Forest Sub-Committee
	1. Sub-Committee Update
	<ul style="list-style-type: none"> • Member Smith provided a verbal update.
	2. Property Management Plan
	<ul style="list-style-type: none"> • Christine Grossutti, Conservation Project Manager, Frontenac Arch Biosphere Network, appeared before the Panel to present a PowerPoint presentation entitled, “Property Management Plan for McLean Memorial Forest”. • It was generally agreed that the McLean Forest Sub-Committee would examine the document and come back with a 5-year forest management plan. • The Panel thanks Ms. Grossutti for the work she and her team has invested into the protection of the McLean Forest property. • The Panel considered the following.
	<p>Motion-TTAP-2025-14 – McLean Forest Property Management Plan</p> <p>Moved By: Terry Childs Seconded By: Gerry Brown</p> <p>BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL RECEIVE THE PROPERTY MANAGEMENT PLAN FOR THE MCLEAN MEMORIAL FOREST AS REPRESENTED BY THE FRONTENAC ARCH BIOSPHERE NETWORK AND THE</p>

	THOUSAND ISLANDS WATERSHED LAND TRUST. AND FURTHER, REFER THE REPORT TO COUNCIL FOR INFORMATION. <div>CARRIED – UNANIMOUS</div>	
12.	Invasive Plants	
	1. RFQ Update (Japanese Knotweed) <ul style="list-style-type: none">The Chair advised that Council had awarded the contract to Wagar & Corput Weed Control Inc.	
13.	Trail Updates	
	1. Signage and Maintenance Updates – Trailhead Sign & Distance Markers <ul style="list-style-type: none">Staff provided a verbal update regarding trail cleanup and	
	2. Trail Maps <ul style="list-style-type: none">Staff invited Panel Members to review the current Gananoque Trails Map brochure and to provide updates and feedback.	
14.	Discussion of Additional Items	
	1. Member Timusk brought forth the name of a tree trimming contact for consideration	
15.	Questions from the Media – None	
16.	Next Meeting – Tuesday, September 23, 2025 @ 1:00 PM (Tentative)	
17.	Adjournment	
	<div>Motion-TTAP-2025-15 – Motion to Adjourn</div> <div>Moved by: Terry Childs</div> <div>BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL HEREBY ADJOURNS THE TUESDAY, AUGUST 19TH, 2025 MEETING AT 2:23PM.</div> <div>CARRIED – UNANIMOUS</div>	
<div>Councillor David Osmond, Chair</div>		<div>Lynsey Zufelt, Recording Secretary</div>